

CITY OF DALLAS
AUTOMOBILE LIABILITY IDENTIFICATION CARD



The City of Dallas is self-insured for automobile liability. This is in accordance with the State of Texas Insurance Requirements for Motor Vehicles. The City of Dallas is exempt from provisions of the Texas Motor Vehicle Safety Responsibility Act, in accordance with the Texas Transportation Code, Section 601.007. This vehicle is a tax-exempt vehicle owned or leased by the City of Dallas. This card is issued for identification only, and it should be left in the City vehicle at all times.

Name of Owner: CITY OF DALLAS
Address: 1500 MARILLA STREET, 6A SOUTH
DALLAS, TX 75201

TOWING:

214-670-5976 Central
214-670-1730 Northeast
214-670-6576 Northwest
214-670-8636 Southeast
214-670-7666 Southwest

OFFICE OF RISK MANAGEMENT:
214-671-9458

****Employees do not prevent public or media from taking photos of incident or vehicle****

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ACCIDENT REPORTING PROCEDURES

1. Immediately report all collisions and incidents to 911/311 and your immediate supervisor.
2. Wait for the Accident Investigator (AI) or police officer to arrive at the scene and complete his/her report.
3. Cooperate with the supervisor, safety officer, and law enforcement officials involved in the investigation.
4. After leaving the scene, the employee shall refer all requests for statements or information concerning the collision from interested third parties to the City Attorney's Office.
5. Do not admit fault for an accident.
6. Do not volunteer information or discuss the accident with anyone other than law enforcement or City investigators.
7. Supervisor is to complete the online City Vehicle/Equipment Incident report within 24 hours of the collision: <http://4eval.com/Dallas/>
8. Present this card to the investigating law enforcement officer as Proof of Insurance. (Refer to the other side)
9. Employees do not prevent the public or media from taking photos of the incident scene or vehicle.

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